



BERJAYA SOMPO INSURANCE

REQUEST FOR HARDCOPY OF INSURANCE POLICY

To:

Berjaya Sampo Insurance Berhad
Registration No.: 198001008821 (62605-U)
Level 36, Menara Bangkok Bank,
105, Jalan Ampang,
50450 Kuala Lumpur.

I, _____, holding a Malaysian
Identification Card/Passport No. _____ would like to request
for a copy of my insurance policy no. _____ (Period of
Insurance: _____ to _____) to be mailed to my residential/mailing
address below:

Requested and signed by:

Policyholder's Name :
Mobile Phone No. :
Email Address :

Important Notes:

- Please complete this request form and return it to Berjaya Sampo Insurance's office address stated above.
- Please note that you will need to complete each form for each policy that you require.
- Our Customer Service Officer may get in touch with you for verification purpose, if required.
- We will process your request within fourteen (14) days from the date of receipt of your request form.
- Should you have any enquiries pertaining to the status of your request, please contact our Customer Service Hotline at **1-800-889 933** between 8.30 am to 5.00 pm, Mondays to Fridays excluding public holidays.

For BSIB Internal Use Only:

Date of Receipt	
Attended by	